



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

January 09, 2023

Davis Family Trust  
3511 Caribou Rd.  
Ellensburg, WA 98926

### RE: Davis Short Plat (SP-22-00007) - Deemed Complete

Dear Mr. And Mrs. Davis,

An application for a 2 lot Short Plat on approximately 22.12 acres located off of Caribou Road, parcel number 715134 was received on December 20, 2022. This application known as the Davis Short Plat has been assigned permit number SP-22-00007 and has been **determined complete** as of January 09, 2023. Continued processing of your application will include, but is not limited to, the following actions:

1. A Notice of Application will be sent to all adjoining property owners, governmental agencies, and interested persons pursuant to KCC 15A.03.060.
2. Comments from adjoining property owners, governmental agencies, and interested persons will be considered during review by staff.
3. Following the comment period, a determination will be issued.

If you have any questions regarding this matter, I can be reached by phone at 509-962-7637 or by e-mail at [chace.pedersen@co.kittitas.wa.us](mailto:chace.pedersen@co.kittitas.wa.us).

Sincerely,

Chace Pedersen  
Planner I  
Kittitas County Community Development Services  
411 N Ruby St # 2, Ellensburg, WA 98926

cc: *Chris Cruse, Surveyor*

*via email*